



The Commonwealth of Massachusetts
Executive Office of Elder Affairs
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TO: Assisted Living Executive Directors

FROM: Patricia Marchetti - Assisted Living Certification Unit

DATE: January 15, 2016

RE: 2015 Annual Aggregate Report (AAD)

In accordance with 651CMR(13)(2), all certified Assisted Living Communities in Massachusetts are required to complete and submit to Elder Affairs on or before March 1st annually.

Please review the above referenced regulations and instructions attached to the email prior to beginning the process. Once completed, please forward the completed report via e-mail to the following e-mail address: Alr.Annual.Report@state.ma.us

In an effort to coordinate this annual requirement by managing the process in a more efficient manner, all e-mail correspondence concerning the AAD report must be sent to the above referenced e-mail address only.

Thank you